



Area Council Liaison Job Description

Overview

The Area Council Liaison (ACL) has the direct responsibility for serving as conduit between the local organization and the greater Boys & Girls Club Movement. In that capacity, they provide guidance and leadership to the governance function of the Movement, share Movement direction and priorities with their local organization, and communicate their local organization's concerns, suggestions, and feedback to the National Area Council Committee and your national office.

The Area Council Liaison shall be a member of the local organization's governing board and shall serve on the organization's executive or leadership committee.

Term of Service

Each ACL shall be appointed by their local organization for a two year term with one renewal of two years possible.

Position Functions

Specifically, the Area Council Liaison will be expected to:

- Engage in quarterly meetings through the use of technology and face to face with other ACL members in their designated Area Council
- Engage and provide feedback to BGCA on important strategic initiatives and changes to membership
- Attend the annual planning meeting of his/her Area Council, presenting the ideas and suggestions of their Club for consideration on the program of the next Area Council meeting
- Promote, attend and participate in the annual meeting of the Area Council as well as actively recruiting other board members from their local organization to engage in the meetings and events
- Promote attendance and participation in National Council discussions by members of their local board of directors or other governing body
- Provide at least quarterly reports on Area Council activities at their Club board meetings
- Assure that their Club reviews, discusses and adopts a formal position on issues of Boys & Girls Clubs of America governance which may be voted on from time to time
- Participate in an annual assessment and annual planning meeting of their assigned Area Council
- Plan for an organized succession to the ACL position prior to their departure

Resources

- Area Council Liaison Orientations are held several times a year. The orientation schedule and registration is posted on BGCAboards.org/calendar.
- A quarterly Area Council/Board Member slide deck is posted to BGCAboards.org each quarter. This deck is designed to provide an overview of current priorities, generate discussion, and facilitate the feedback loop between the National Area Council, Area Council, and local organizations.
- Your National Area Council Committee member, Area Council Chair, and Director of Organizational Development are available to support you in this important role. [Click here to view the NACC Committee and DOD Directory](#) for each Area Council.